

Is License Renewal Time Stressful? Are you always looking for that one missing CE certificate?

NAB's **CE Registry** is the perfect solution to help you

The NAB CE Registry is the first of its kind and will be free of charge to long term care licensees.

NABVerify will enable you to track both CE approved by NAB's National Continuing Education Review Service (NCERS) as well as non NCERS approved CE. Once your license is due, you simply release your registry to your state board/Agencies(s) electronically (please note that some states have mandatory electronic reporting systems that might still be required).

**NCERS Approved Programs - In Person**

Program Title	Completion Date	Participant Hours	Approval Code	Next Step
Application for a Business, Health, or Social Subject	6/15/2017	1.00	20171113-18-A200319	Recorded

**NCERS Approved Programs - Distance Learning**

Program Title	Completion Date	Participant Hours	Approval Code	Next Step
Module 1 - Structure of the ACT Practicum & the Role of the Preceptor (Distance, Experiential & Integrative)	1/4/2017	1.25	20171113-12-PCQA-DL	Recorded
Module 2 - Cultivating a Culture of Learning	1/5/2017	1.25	20171113-12-SRDL	Recorded
Module 3 - Your Developing Relationship or From Novice to Emerging Leader	1/5/2017	1.25	20171113-12-VAHD-DL	Recorded
Module 4 - Impact the Domains of Practice	1/5/2017	1.25	20171113-12-PCMI-DL	Recorded

Signing up for a registry is easy. Individuals can simply visit <https://www.nabweb.org/manage-my-account>. If you do not currently have a NAB user account (which is different from your exam account) you will need to choose "Not a Member? Sign Up!" Once signing up for a NAB account, you will see a link to access your CE Registry.

**Practitioner: Start Registry**

NAB Verify offers a registry for tracking completed CE. In order for sponsor to add courses to your registry, we need to know state and license number of at least one of your licenses for which you are seeking CE. You will need to give this information to the sponsor when you register for or attend that course as they can report your CE to the registry. You may also provide other related license information on the other tabs. This also sets for you license expire date and term length (in months) so we can organize your registry to match your term. All courses completed during a given licensing period will be grouped on the same registry.

**NAB ID:**

**Primary License Type:**

**Primary License State:**

**Primary License Number:**

**Primary License Expiration Date:**

**Primary License Term Length (Months):**

**Applications / Registries**

Please go to the [My Account](#) section of NABVerify to begin an NCE Application or a CE Registry. Please click on the orange button for either the NCE or the CE Registry.

This will not show under your Applications/Registries until you have activated them within your account.

**[00000 / Active]**

**Applications / Registries**

- CE Registry** Active

Beginning April 1, 2018, all NAB approved NCERS providers will be required to report credit to the CE registry. If credit is reported directly to the registry, a certificate of course completion will be auto generated. Prior to mandatory reporting by NCERS providers, licensees will be able to manually enter your NCERS earned CEs into your record to assure a complete CE portfolio. The NAB approval code will be needed to enter the course manually. Administrators must register for NAB ID no later than April 1, 2018 to continue to receive CE certificates from NCERS sponsors.

**NEW!** – Licensees can now complete course evaluations directly within the CE Registry. Once a CE record has been added, simply click on the gear icon beside the program “Recorded” button and you will have an option to evaluate the programs you attended. This will provide a wealth of knowledge to NAB as we strive to continue to bring administrators quality long term care continuing education.

Approval Code	Next Step
113-1-25-PQAA-DL	Recorded
113-1-25-SIRL-DL	Recorded
113-1-25-VAHD-DL	Recorded
113-1-25-PCMI-DL	Recorded

View Certificate, Complete Program Evaluation, Edit Workflow

A NABVerify User Guide will launch in November 2017. NAB will also hold training webinars for both CE continuing education providers and administrators on how to use the registry so please visit [www.nabweb.org/ceregistry](http://www.nabweb.org/ceregistry) or email [nab@nabweb.org](mailto:nab@nabweb.org) to learn more!