



**2019 Indiana Health Care Foundation
Social Service Designee Scholarship
Sponsored by Success Development, inc.**

- **One \$595 Scholarship Available**

Indiana Health Care Foundation (IHCF), and Success Development, inc., applaud individuals who are dedicated to advancing their career through continued education. IHCF is accepting scholarship applications from individuals pursuing educational training for the [Social Services Designee course offered by Success Development, inc.](#) August 19-24, 2019 in Indianapolis, IN. Applicants must agree to attend the entire course in order to be considered for the scholarship funds. Failure to complete the course may require the recipient to reimburse the IHCF for the scholarship funds. The recipient will be notified by May 20.

To be considered for an IHCF and Success Development, inc. Social Service Designee Scholarship, the applicant must:

- Reside in the State of Indiana
- Possess a High School Diploma or its Equivalent and a minimum of 18 years of age
- **Agree to attend the Social Services Designee Course provided by Success Development, inc. in Indianapolis, Indiana on August 19-24, 2019.**
- Agree to complete the Social Service Designee exam as required by Indiana Administrative Code: 410 IAC 16.2-3.1-34
- Have an employment or volunteer history that reflects good customer service
- Have a passion to work with the elderly or disabled populations and willing to serve as their advocate
- Return completed application with transcripts from the highest level of degree completed, three letters of recommendation, and an essay to IHCF by the **April 5, 2019** deadline
- Agree to personal interview in Indianapolis if and when requested by IHCF

Individuals related to a member of the IHCF Board of Directors or Success Development, inc. are ineligible.

IMPORTANT NOTICE:

IHCF requires the following information to be submitted online no later than April 5, 2019. Failure to provide all requested information will result in disqualification.

- ✓ Completed Application
- ✓ Three Letters of Recommendation - one of which must be from an Employer or Volunteer Organization
- ✓ Essay (as noted on the application form)
- ✓ A clear photocopy of high school or college transcript (whichever is higher level completed)

Application forms are available on the IHCF's website at:

<https://www.ihca.org/workforce-scholarships/>

Completed applications and supplemental information should be submitted online at by April 5, 2019:

<https://bit.ly/2Gp332g>

Questions? Contact Emily Berger, IHCF Executive Director, at eberger@ihca.org or 317-616-9036.

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Complete Employment History (additional pages accepted)

Current Employer: _____

Employer Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ / _____ Fax: _____ / _____

Present Position: _____ Date Started: _____ / _____ / _____

Immediate Supervisor: _____

Will your employer allow you time off to attend the Social Service Designee course on August 20-25, 2018?
Yes _____ No _____

Does your employer offer tuition assistance or tuition reimbursement? Yes _____ No _____
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Previous Employer: _____

Employer Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ / _____ Date Started: _____ / _____ / _____ Date Ended: _____ / _____ / _____

Position or Job Held: _____

Immediate Supervisor: _____

Previous Employer: _____

Employer Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ / _____ Date Started: _____ / _____ / _____ Date Ended: _____ / _____ / _____

Position or Job Held: _____

Immediate Supervisor: _____
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Essay Questions

On a separate page, please write an essay that covers each of the following points. Your essay should be typed. Please limit your response to 1000 words.

- Describe your work and customer service experience, include volunteer experience in your community
- Describe your interest in working with the elderly, chronically ill and long-term care
- Describe your expectations and vision as a social service designee in a long-term care facility

Finalists will be asked to come to Indianapolis in late April or early May to take part in a 30-minute interview at the discretion of the IHCF Scholarship Committee.

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References: (please list the three references whose letters of recommendation are attached)

Reference 1 – Current Employment:

NAME: _____

FACILITY: _____

Reference 2:

NAME: _____

TITLE: _____

RELATIONSHIP TO CANDIDATE: _____

Reference 3:

NAME: _____

TITLE: _____

RELATIONSHIP TO CANDIDATE: _____

Please ask references to submit to you a letter of reference to be attached to your application. The letter should be on the individual's company letterhead if appropriate and should describe why you would be a worthy recipient of a Success Development, inc. and IHCF scholarship, addressing such areas as level of maturity, sensitivity to people's needs, a known commitment to the elderly or to long-term care that reflects good customer service and advocacy skills.

This reference page, along with the letters of recommendation, should be submitted with your completed application. Letters of recommendation sent without applications will not be considered.

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